



GUILDFORD
BOROUGH

James Whiteman
Managing Director

www.guildford.gov.uk

Contact Officer:

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19 November 2019

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **WEDNESDAY 27 NOVEMBER 2019 at 7.00 pm.**

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE COMMITTEE

Chairman: Councillor David Goodwin
Vice-Chairman: Councillor Will Salmon

Councillor Tim Anderson
Councillor Joss Bigmore
Councillor Dennis Booth
Councillor Gillian Harwood
Councillor Gordon Jackson
Councillor Nigel Manning
Councillor Ted Mayne

Councillor Ann McShee
Councillor Marsha Moseley
Councillor George Potter
Councillor Maddy Redpath
Councillor James Steel
Councillor Catherine Young

QUORUM 5



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

1 APOLOGIES FOR ABSENCE

2 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 1 - 4)

To confirm the minutes of the meeting of the Licensing Committee held on 25 September 2019.

4 ANNOUNCEMENTS

To receive any announcements from the Chairman of the Committee.

5 LICENSING COMMITTEE ITEMS

5.1 Licensing Act 2003 - Statement of Policy 2021-26 Review (Pages 5 - 14)

That the Licensing Committee consider the proposals in the report and recommends the following areas of Policy are incorporated within the Council's Licensing Act 2003 Policy to be consulted upon:

- Film Classification
- Internet sales/delivery of alcohol
- Agent of Change
- Safeguarding

5.2 Taxi and Private Hire Policy 2015-20 Review (Pages 15 - 26)

That the Licensing Committee consider the proposals in the report and recommends the following areas of Policy are incorporated within the Council's Taxi and Private Hire Policy to be consulted upon:

Measures to improve driver standards through:

- requiring drivers to sign up to the Disclosure and Barring Service update service and a check every 6 months
- adopting a robust previous convictions policy
- a code of conduct for drivers

Measures to improve vehicle standards through:

- requiring CCTV in licensed vehicles
- emissions standards for licensed vehicles

- a suitability test for vehicle proprietors

Measures to improve private hire operator standards through:

- Improved staff training and vetting
- Improved procedures for
 - vetting drivers/vehicles allocated bookings
 - advertising
 - sub-contracting
 - tariff display
 - pickup/drop off procedures
 - executive hires

5.3 **Charging for Licensing Advice** (Pages 27 - 36)

That the Licensing Committee agrees to introduce pre application advice charging for Licensing applications under the following legislative regimes:

- Animal Activities
- Charitable Collections
- Gambling Act 2005
- Licensing Act 2003
- Taxi and Private Hire
- Street Trading
- Sexual Entertainment Venues

starting 1 April 2020; and to agree to the charging model proposed in the report.

5.4 **Removal of Hackney Carriage Stand A Guildford Park Road** (Pages 37 - 42)

That the Licensing Committee recommends that the Executive:

- Agrees the removal of the current taxi rank on Guildford Park Road (Southern carriageway) outside Guildford Station subject to compliance with the statutory procedure

6 **LICENSING COMMITTEE WORK PROGRAMME** (Pages 43 - 46)

The Licensing Committee is asked to consider its work programme for 2019-20.

PLEASE CONTACT US TO REQUEST THIS DOCUMENT IN AN ALTERNATIVE FORMAT